

PROFESSIONAL SUPERVISION



FOR FINANCIAL COUNSELLORS

All **practising** members are required to undertake:

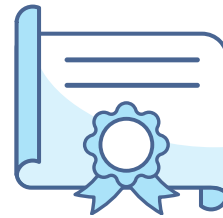
10 hours of professional supervision each year if employed 0.5 FTE or more
6 hours of professional supervision each year if employed less than 0.5 FTE

UNDERSTANDING SUPERVISION

Professional supervision for financial counsellors is a **formal relationship** between supervisor and supervisee designed to promote **wellbeing**, facilitate **reflective practice**, explore ethical issues, develop skills and foster **best practice**.

The supervisee has a **key role** in seeking professional supervision from a **recognised professional supervisor** and drives the professional supervision relationship.

WHO CAN PROVIDE SUPERVISION?



Supervision can be provided by an **FCVic accredited** financial counselling professional supervisor, or a **registered psychologist or counsellor** qualified to provide professional supervision to their own profession.

You can find a list of FCVic accredited professional supervisors in the **Members' Portal**.



SUPERVISION COMPOSITION

At least 50% of a financial counsellor's supervision hours must be through **one-on-one** professional supervision with an **FCVic accredited supervisor**.

Up to 50% of the hours can be derived from a combination of one-on-one supervision with a **registered psychologist or counsellor**, and **group supervision** with either an FCVic supervisor, a psychologist or a counsellor.



Group supervision must be limited to a **maximum of 8 participants**.

ACCEPTABLE SUPERVISION

The professional supervision relationship is **not a line management relationship**, and financial counsellors must seek professional supervision **outside the line management structures** of their agency.

Financial counsellors must receive **no less than 2 face-to-face** supervision sessions each year. 'Face-to-face' can include **video technology**, such as Zoom, Skype and Facetime. The remainder may be conducted by telephone.

A single supervision session should be **no more than 2 hours** long.

WHAT IT IS	WHAT IT ISN'T
 <p>An educative and supportive process of reflective practice</p> <p>A confidential exploration of ethical and technical issues relevant to practice with a qualified professional authorised to provide supervision to their own profession.</p> <p>A formal relationship between supervisor and supervisee, designed to promote wellbeing and foster best practice</p>	 <p>Line management, performance management or an organisational quality assurance process</p> <p>Listening to a lecture or lesson</p> <p>A test or examination of skills and knowledge</p> <p>Catching up with colleagues</p> <p>Emailing questions to a supervisor</p>

STILL UNSURE?



The [National Standards for Membership & Accreditation](#) and the FCVic [Professional Supervision policy](#) provide more detail on meeting supervision requirements.

If you still have **questions**, just ask us: admin@fcvic.org.au